

**SANDY RAMEY KEITH PARK**  
**PICNIC SHELTER RESERVATION POLICY AND RULES**

**The park remains open to the public when the picnic shelter is reserved. The reservation is for the use of the picnic shelter only and for the allotted time shown on the Facility Reservation Application and Permit.**

1. The picnic shelter may be reserved for a minimum of three (3) hours between 10:00 AM and 8:00 PM, Monday through Saturday, and 1:00 PM and 8:00 PM on Sunday. **Reservations will not be accepted more than three (3) months prior to the reserved date.**
2. The picnic shelter may not be reserved on Town recognized holidays including the entire weekend when a holiday falls on Friday, Saturday, Sunday or Monday.
3. A reservation fee is set annually by the Town of Vass Board of Commissioners for residents, businesses, and civic organizations inside the corporate limits of the Town of Vass. An additional non-resident fee of \$25 is added for all residents, businesses, churches and civic organizations outside the corporate limits of the Town of Vass. All payments must be made and an agreement signed within five (5) days after the reservation is made for a reservation to be confirmed. Reservations must be made at least five (5) days in advance of the reservation date. (No fee will be charged to the Vass-Lakeview Elementary School groups or to churches, Boy Scouts or Girl Scouts **within the corporate limits** for non-fundraising activities.)
4. The picnic shelter may be reserved only for groups having at least fifteen (15) people with a maximum of one hundred (100) people.
5. Trash is to be picked up around the picnic shelter and disposed of properly by placing it in the containers provided. Littering is prohibited.
6. Restrooms are to be monitored by the person who reserved the picnic shelter to ensure that they are not abused.
7. **Sound reproduction devices (loud speakers, etc.) and musical instruments are prohibited. This does not apply to events sponsored by the Town of Vass.**
8. No open fires are allowed except in the designated grills located near the picnic shelter. Charcoal only may be used in the grill. Personal grills are not allowed. Please do not leave the picnic shelter or park until grill fire is completely extinguished.
9. Picnic tables are to be picked up when being moved (**Do Not Drag**). Tables are to be returned to their original arrangement.
10. Groups reserving the picnic shelter must not disturb or interfere with any person or party using any other area of the park or any person or party participating in authorized activities within the park.

11. No possession, consumption or display of alcohol or any controlled substance or containers thereof are allowed within the park. Any person under the influence of alcohol or any controlled substance is prohibited in the park.
12. No firearms or other dangerous weapons are allowed in the park. This does not apply to law enforcement officers while engaged in the discharge of their duties.
13. No refunds will be given due to inclement weather or for cancellations. Inclement weather dates may be rescheduled, if a date is available, but must be requested no more than two (2) workdays following the original reservation date. Inclement weather must occur **at** the picnic shelter **during** the time reserved before a rain date may be rescheduled.
14. All rules posted at the park are to be followed.
15. Flagrant misuse of the park and recreational facilities will result in the forfeiture of future use and reservation privileges. Persons failing to comply with the rules of the shelter and park set forth by the Town of Vass Board of Commissioners may be denied future use of the facilities.