

**TOWN OF VASS
BOARD OF COMMISSIONERS
REGULAR MEETING
February 10, 2015**

There were only three board members present so due to lack of a quorum the meeting it was announced at the meeting that it would be rescheduled for Tuesday, February 10, 2015 at 6:30 p.m.

The Regular Meeting was called to order on February 10 by Mayor Callahan at 6:30 p.m. Commissioners in attendance were: Blackwell, Bridgers, Callahan, Kellis and Kosem.

A. Approval of Agenda

The following items were added to the agenda by Commissioner Kellis: K. Update on No Littering Signs, L. Pavement Marking Lines on Seaboard Street, M. CCTV System for Municipal Building. The Town Administrator wanted to add N. Closed Session to Discuss a Personnel Issue. Commissioner Kellis made a motion to approve the agenda as amended and the Consent Agenda. The motion carried unanimously.

B. Consent Agenda

Items approved by above motion were:

1. Minutes of December 8, 2014 Regular Meeting
2. Minutes of December 22, 2014 Special Meeting
3. Minutes of December 22, 2014 Closed Session
4. Minutes of January 12, 2015 Regular Meeting
5. Minutes of January 12, 2015 Closed Session
6. Police Report for January 2015

C. Public Comments

No one signed up to speak.

D. Oath of Office for new Commissioner Kris Kosem

Commissioner Kosem was sworn in by the Town Administrator/Clerk on Monday, February 9, 2015.

E. Review bids for enclosing the ceiling on the Picnic Shelter with plywood.

Two bids were received:

Ricky Garner Construction \$3,650
Cohen Construction \$2,924.02

After reviewing the bids and material to be used Commissioner Blackwell made a motion to award the job to Cohen Construction. Motion carried unanimously.

F. Proposal for Craines Creek School PTA to hold a 5K run at the park - Angela Taylor

Ms. Taylor said the run would be a fundraiser for the PTA and they would like to hold it on March 28th. They would also like to use the Concession Stand. Commissioner Kellis made a motion to approve the use of the park and concession stand and waive the fees. Motion carried unanimously.

G. Recommendation from Planning Board

The Planning Board had reviewed the site plan for the proposed use of the property at 5061 US Hwy 1 and recommends that the board set a date for a public hearing. Board members set the hearing prior to the next meeting on March 9th at 7:00 p.m.

H. Status of New Sponsor Signs for the Park

Town Administrator reported that previous Administrator Johnson had never followed through with getting new signs made and that five sponsors had paid the \$100 fee, but no signs new or old had ever been put up at the park. Town Administrator was to obtain new quotes for new signs and write letters to the sponsors asking if they had a new logo to be used and if they wanted to apply the \$100 for the current year or if they wanted their \$100 returned. The new signs would be put along the third baseline fence near the picnic shelter so that they would be more visible to visitors at the park.

I. Use of Ball Field and Ball Field Lights

Town Administrator reported that it had recently come to her attention that some traveling ball teams had been allowed to use the ball field lights for practice without being charged the \$15/hour fee. Board members all agreed that the fee schedule of \$15/hour should be adhered to for all.

J. Bids for streets to be paved before 6/30/2015

The board had discussed getting bids for paving Scott Ave. from South to Front Streets and to ask any bidder what their recommendation would be for fixing the corner of Maple and Alma where the fire trucks have pushed up the pavement as they turn the corner. Administrator Johnson never sent out any requests for bids. There was discussion as to perhaps asking Speer Concrete if they could suggest a solution for the problem.

K. No Littering Sign Update

The board had asked Administrator Johnson to check into getting No Littering signs for the streets around the park. Board members said no signs had been put up. They would like to see signs on US 1 and on Vass-Carthage Road. Town Administrator Smith was to follow up.
NOTE: Administrator Johnson did have DOT put up a sign on US # 1 by the park.

L. Pavement Markings on Seaboard Street

A resident had complained that the center line and parking space markings on Seaboard Street have worn away. It was noted that it wasn't that long ago that they were painted, but the condition of the pavement causes them to wear away. Therefore commissioners recommended adding Seaboard Street to the list of streets to get a quote on for paving.

M. CCTV System for Municipal Building

Commissioner Kellis recommended that the cameras that were originally purchased to be installed at the park be installed at the Town Hall and that drop cameras could be added to the system for the park. Commissioner Kellis made a motion that the cameras be installed in the municipal building. Motion carried unanimously.

N. Closed Session to discuss a Personnel Issue

Commissioner Kosem made a motion to go into closed session to discuss a personnel issue. Motion carried unanimously.

Commissioner Blackwell made a motion to come out of closed session. Motion carried unanimously.

Commissioner Kellis made a motion to offer Barbara Boyd the position of Town Administrator/Clerk at a salary of \$42,500 with the option to negotiate up to \$44,000 if necessary. Motion carried unanimously.

Adjournment

Commissioner Kosem made a motion to adjourn the meeting at 8:00 p.m. The motion carried unanimously.

TOWN OF VASS

Henry E. Callahan, Mayor

ATTEST: _____
Josephine Smith, Town Clerk