

# TOWN OF VASS

## SIGN PERMIT APPLICATION

Zoning District: \_\_\_\_\_ LRK# \_\_\_\_\_ Permit # \_\_\_\_\_

\_\_\_\_ Individual Business    \_\_\_\_ Multi-tenant    \_\_\_\_ Institutional    \_\_\_\_ Home Occupation    \_\_\_\_ Temporary/Other

Applicant Name: \_\_\_\_\_

### BUILDING & LOT INFORMATION

Building linear length facing the right-of-way \_\_\_\_\_ (Attach scaled drawing)

Lot Street Frontage \_\_\_\_\_

Total Square Footage of any existing wall signs \_\_\_\_\_

Total Square Footage of any existing freestanding signs \_\_\_\_\_

Total Square Footage of any existing canopy signs \_\_\_\_\_

### BUSINESS INFORMATION

Business Name: \_\_\_\_\_

Business Owner's Name: \_\_\_\_\_

Business Physical Address: \_\_\_\_\_

City: \_\_\_\_\_, NC Zip \_\_\_\_\_

Business Phone #: \_\_\_\_\_

Type of Business: \_\_\_\_\_

### PROPERTY OWNER'S INFORMATION

Property Owner's Name: \_\_\_\_\_

Property Owner's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_, State: \_\_\_\_\_, Zip: \_\_\_\_\_

Property Owner's Phone #: \_\_\_\_\_

### APPLICATION IS BEING MADE FOR THE FOLLOWING SIGN(S):

#### WALL SIGN(S)

Number of wall signs \_\_\_\_\_ at \_\_\_\_\_ square feet each

(Attach Unified Sign Plan if more than 2 signs, existing, proposed or combination thereof)

#### FREESTANDING SIGN

##### Freestanding Sign Main Entrance

Pole Sign \_\_\_\_\_ square feet display area \_\_\_\_\_ feet in height

Setbacks: \_\_\_\_\_ feet from right-of-way & \_\_\_\_\_ feet from property line

(Attach plot plan)

Freestanding Sign Second Entrance:

2<sup>nd</sup> Pole Sign \_\_\_\_\_ square feet display area \_\_\_\_\_ feet in height

Setbacks: \_\_\_\_\_ feet from right-of-way & \_\_\_\_\_ feet from property line

(Attach plot plan)

**MONUMENT SIGN**

**Monument Sign Main Entrance**

\_\_\_\_\_ square feet of display area \_\_\_\_\_ feet in height  
Setbacks: \_\_\_\_\_ feet from right-of-way & \_\_\_\_\_ feet from property line  
(Attach plot plan)

**Monument Sign Second Entrance**

\_\_\_\_\_ square feet of display area \_\_\_\_\_ feet in height  
Setbacks: \_\_\_\_\_ feet from right-of-way & \_\_\_\_\_ feet from property line  
(Attach plot plan)

Comments: \_\_\_\_\_  
\_\_\_\_\_

It is the responsibility of the business/property owner to remove signs within two (2) months of the cessation or vacating of the business activity.

I have read and shall comply with the requirements of the sign portion of the Zoning Ordinance of the Town of Vass, North Carolina.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Applicant: \_\_\_\_\_

**NOTE: A separate electrical permit is required from Moore County Building Inspections for lighted signs. You should also check with the Moore County Building Inspections concerning any other permits, inspections or approvals that maybe required.**

**Submit to: Zoning Administrative Officer  
Town of Vass  
P. O. Box 487  
Vass, NC 28394  
[vassnc@townofvass.com](mailto:vassnc@townofvass.com)  
910-245-4676 ext. 1  
Fax: 910-245-2739**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Approved by: \_\_\_\_\_  
Zoning Administrative Officer

**Attach sketch of actual sign with dimensions and sketch of the lot and where the sign will be located on the lot including setbacks.**