

**TOWN OF VASS  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
February 10, 2014**

The Regular Meeting was called to order by Mayor Pro Tem Matthew Callahan at 7:30 p.m. Commissioners in attendance were: Blackwell, Bridgers, Callahan, Cirone and Kellis. Mayor Callahan was absent.

**A. Approval of Agenda**

Commissioner Kellis made a motion to approve the agenda and consent agenda as submitted. Motion carried unanimously.

**B. Consent Agenda**

Items approved by motion above:

1. Minutes of January 13, 2014 Public Hearing
2. Minutes of January 13, 2014 Regular Meeting
3. Police Report for January, 2014
4. Finance Report Period Ending January 31, 2014

**C. Public Comments**

No one signed up to speak.

**D. Presentation by Cheryl Collins of NCDOT regarding population and development data for Vass as part of the Moore County Comprehensive Transportation Plan.**

Ms. Collins spoke about the Comprehensive Transportation Plan and the data that was developed for Vass. That data was gathered by the Town Administrator, Mayor Callahan, Commissioner Callahan and representatives from Moore County Planning. The data projects possible development to 2040. Ms. Collins said she would like the Board to review the data as submitted and approve it during the first part of March. Commissioner Kellis made a motion to table any action on approval until the March 10 meeting. Motion carried unanimously.

**E. Discuss Recommendations of the Planning Board.**

Planning Board members recommended that the Board send a letter to the corporate office of Family Dollar regarding the outdoor security lights on the roof of their building. It was to suggest that they shield the lights or place them on poles facing the building rather than US 1

intersection. Commissioner Kellis made a motion that the draft letter prepared by the Town Administrator be sent to Family Dollar Corporate. Motion carried unanimously.

The Planning Board also recommended that a section be added to the Zoning Ordinance regarding light emission/trespass from commercial establishments. The Town Administrator indicated that there are several changes that must be made to the Zoning Ordinance in light of legislative changes made last fall concerning the Board of Adjustment. There are also some other items that should be looked at that have come up recently. Commissioner Blackwell made a motion that we have the planning consultant, Kathy Liles, look at the Zoning Ordinance for any possible changes that should be made. Commissioners were to give a list to the Town Administrator of any sections they felt should be looked at as well.

**F. Review and approval of revised site plan for Little Caesars/Kangaroo.**

Board members reviewed the revised site plan that places the propane tank underground at the Union-Church corner of the property rather than under the concrete at the proposed drive through. The company installing the propane tank said it could not be put under the concrete. Commissioner Bridgers made a motion to approve the revised site plan.

**G. Discuss cost of Asbestos Inspection for condemned properties on Lincoln Avenue.**

Robert Privott has said he will perform the Asbestos Inspections of the two buildings for \$200 each plus \$18 for each sample taken. Commissioner Cirone made a motion to contract with Mr. Privott to perform the work. Motion carried unanimously.

**H. Discuss possible work session to develop bylaws and ethics policies for Planning Board and Board of Adjustment.**

Since the Zoning Ordinance states that the Planning Board and Board of Adjustment will develop rules of procedures for their meetings and none have been developed yet they are going to work on them along with some ethics policies. They will meet at a work session on March 10 at 6:00 p.m. prior to the regular meeting to discuss some possible procedures which the Town Administrator will obtain from other towns.

**I. Discuss and approve budget revisions for 2013-2014 budget.**

Board members reviewed the budget revisions as prepared by the Town Administrator which will require transferring \$22,872 from fund balance. Commissioner Cirone made a motion to approve the budget revisions. Motion carried unanimously.

**J. Sponsor Signs at the Park.**

The Town Administrator said that the sponsor signs have dwindled over the years and we are now down to seven. They need to be cleaned and Andy says it is difficult because there is no

water at that end of the park so he has to carry water to wash them. Also their weight is breaking down the fence. Commissioners felt we should keep the sign program going and move the signs up closer to the picnic shelter where they will be more visible and can be maintained easier. Commissioner Kellis will meet with Andy to determine where they should be relocated.

**K. Betterment Committee Report – Police Chief**

Chief Deel said the committee is planning a Spring Festival to be held at the park. They are hoping to schedule it for the first Saturday in May. There was discussion regarding the date as it is also the date of the Antiques Fair in Cameron. Commissioner Cirone said she would like us to contact the folks in Cameron to see if they feel it will be a conflict. The chief said that since our festival wouldn't be starting until around 11:30 a.m. and it was more for family fun activities that he didn't see it as a conflict, but would contact Cameron. Board members gave him the go ahead to continue planning for the event.

**ADJOURNMENT**

Commissioner Kellis made a motion to adjourn at 9:00 p.m. Motion carried unanimously.

TOWN OF VASS

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Matthew Callahan, Mayor Pro Tem

ATTEST: \_\_\_\_\_  
Josephine E. Smith, CMC, Town Clerk